

Merrimack Valley YMCA Registration

Registration is done on a first-come, first-serve basis with Merrimack Valley YMCA members' registrations processed prior to community participants.

Registration Procedures

- Mailed-in/Dropped-off registration does not ensure acceptance into a class. Please make at least two choices for better availability.
- Member registrations may be received at the YMCA by mail-in or stop by the Member Services Desk in the lobby to sign up by the deadlines.

Andover/North Andover YMCA 165 Haverhill Street Andover, MA 01810	Lawrence YMCA 40 Lawrence Street Lawrence, MA 01840	Methuen YMCA 129 Haverhill Street Methuen, MA 01844
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- One registration form per person. Additional forms available online at www.mvymca.org or at the Member Services Desk.
- List all choices (use additional sheet if necessary). If coordinating your children's classes, please indicate this on the registration form or a separate sheet.
- Credit card payment is preferred. Payments must be made directly to the Merrimack Valley YMCA. No payment should be made to any entity other than the YMCA.
- Attach all credits to the registration form.
- Enclose a self-addressed stamped envelope. Confirmations will be mailed.
- Members should leave a phone number on the registration form of where they can be reached. Staff will call if there is a problem with the registration.
- Membership must be active and current through the end of the session in order to qualify for member rates and registration dates.

Merrimack Valley YMCA Class Registration Form

Session: _____

One form per person. Please print!

Class Participant _____

Parent/Guardian _____

Address _____

City/State/Zip _____

Home Phone _____ Emergency _____

Date of Birth _____ Email _____

Payment: Check (Credit Card preferred.)
 Master Card VISA Discover AMEX

Card # _____ / _____ / _____ / _____ Exp _____ / _____

Membership Category:

- Current Member (expiration date _____)
 Family Member General Member
 Renewing Member (amount due) \$ _____
 Participant/Non-Member

Yes! I want to support the annual Reach Out for Youth financial assistance campaign. Please add \$ _____ to my total due.

Program - 1st Choice	Class #	Fee	Amt Paid

Program - 2nd Choice	Class #	Fee	Amt Paid

STAFF USE ONLY: **BRANCH:** _____ **TOTAL AMT. PD. \$** _____ **STAFF INITIALS:** _____

Credits & Refund Policies

No refunds will be made unless the program or class is cancelled by the YMCA. *This policy does not apply to Child Care Programs. Child Care participants should refer to the Child-Parent Agreement form for details.*

Before the session begins, an individual may cancel his/her class and request a class credit. A credit voucher will be issued less a \$5.00 non-refundable service charge. This type of cancellation will be issued only as credit, not as a refund.

After the first class, an individual may cancel his/her class; however, he/she will be issued a prorated credit, less a \$5.00 non-refundable service charge. The class fee will be a prorated amount based upon the number of classes gone by. This type of cancellation will be issued only as credit voucher, not as a refund. This must be done 24 hours before the second class.

After second week of classes, we are sorry, but a credit will not be issued if an individual does not wish to participate. Participants who are called off the wait list will have a 24-hour response time. Payment must be made immediately when you accept the class.

Membership Refunds*

Put us to the test! We feel that our facilities and caring staff are the best you'll find. So, we're willing to back our membership with a 30-day money-back guarantee. If, within the first 30 days of YMCA health, fitness and fun, you're not satisfied, we'll refund your money. *Applies to new memberships only.